



Liberia Electricity Corporation

P.O. Box 10-165 Waterside
1000 Monrovia, 10 Liberia

Invitation for Bids

Supply and Delivery of Printers to the LEC IT Warehouse

IFB No: LEC/NCB/GDS/P/002/2025

National Competitive Bidding (NCB)

1. **The Liberia Electricity Corporation** has reserved funds from its approved Budget for Fiscal Year 2025 and intends to apply part of these funds for eligible payments under the contract for the **Supply and Delivery of Laptop Computers & Multifunctional Printers to the LEC IT Warehouse** as per the Schedule of Requirements below.

No.	Printers	Quantity	Unit of Measure
1.	HP Color LaserJet Pro MFP 4303fdw	11	Pcs
2.	Monochrome Multifunctional Printer	19	Pcs

2. The Liberia Electricity Corporation now invites sealed bids from eligible and qualified bidders for the **Supply and Delivery of Printers to the LEC IT Warehouse**.
3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified in the Public Procurement and Concessions Act (PPCA) and approved by the Public Procurement and Concessions Commission (PPCC), and is open to all eligible bidders as defined in the Guidelines
4. Qualification requirements include:
 - **Current Business Registration Certificate**

- Valid Tax Clearance Certificate
 - PPCC Certificate of Registration
 - Warranty period for the item to be supplied
 - Authorization from the manufacturer as an implementation partner for the items to be supplied or a Distributor's License for the items to be provided.
 - Confirmation of the genuineness of goods to be supplied
 - One-year warranty period
5. Interested bidders can obtain a complete set of Bidding Documents in English upon the submission of a **written Application** to the address below.
6. Bids must be delivered to the address below, at or before 10:00 am local time on **Thursday, October 23, 2025**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address at the end of this IFB at 10:00 am local time on **Thursday, October 23, 2025** in the LEC's Central Office Finance Floor Conference room on the 3rd floor. A Bid Securing Declaration must accompany all bids in the format specified in the bid document.
7. The addresses referred to above are:

<p>For Requests for Bidding Documents and Clarifications:</p> <p>The Procurement Manager Liberia Electricity Corporation P. O. Box 10-165, Waterside 1000 Monrovia, 10 Liberia 1st Floor-GF-006 Email: procurement@lecliberia.com and copied to msherif@lecliberia.com, and cfo@lecliberia.com</p>	<p>For Submission of bids:</p> <p>The Managing Director Liberia Electricity Corporation P. O. Box 10-165, Waterside 1000 Monrovia, 10 Liberia Ground Floor, LEC's Conference Room</p>
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